



Worksite Agreement
Summer Youth Job Training Program 2020
June 8, 2020 through July 17, 2020

This agreement is made between the Lexington Fayette Urban County Government (LFUCG) Department of Social Services, Partners for Youth Foundation, Inc., and the following organization/business:

It is agreed to provide employment to eligible youth participants of the Summer Youth Job Training Program authorized and funded by Lexington Fayette Urban County Government. Under this agreement, program participants will be provided useful work experience, which will be consistent with each participant's capabilities and interests which will assist these youth in obtaining future unsubsidized employment.

It is agreed that such work experience will be conducted in a safe and sanitary working environment and that the following be provided in compliance with all applicable KY Child Labor Laws: adequate full-time supervision of each participant by qualified supervisors; adequate accountability for participant's time and attendance; and adherence by all parties to the rules and regulations governing the SYJTP Program.

This worksite agreement is designed to outline the responsibilities of all worksites. The employer agrees to provide the Partners for Youth with information concerning changes in duties or hours of work. The employer further agrees to comply with the following guidelines, and assures the fulfillment of the following responsibilities:

1. This worksite will comply with the rules and regulations governing the SYJTP Program. This worksite is subject to monitoring evaluation visits by persons whose task will be to determine if terms and conditions of this agreement are in compliance.
2. Should the number of participants and/or the nature of their activities at the worksite change, the worksite agrees to notify the Partners for Youth staff immediately so that this agreement may be modified.
3. Accurate time and attendance records will be kept by the worksite supervisor on each participant and will reflect the time actually worked by the participant. At least one supervisor will be designated to monitor the participants.
4. Participants will be given a ten minute (paid) break every 4 hours and a thirty (30) minute (non-paid) lunch for working 5 or more hours. No participant will be allowed to work more than (20) hours per week or over eight (8) hours per day.
5. This worksite will have sufficient work for all participants employed during work hours.
6. This worksite has sufficient equipment and materials to accomplish tasks assigned to participants.



7. The authorized number of youth participants for this worksite is _____ slots. The appropriate job titles and job descriptions for all slots must be on file with the Lexington-Fayette Urban County Government Department of Social Services.
8. This worksite agrees to notify the Partners for Youth when there is a change in worksite supervision.
9. No participant who is under 18 years-old shall be employed in any occupation found to be hazardous. If there are any questions as to whether or not the worksite is hazardous, the Department of Social Services will refer to the Federal and State Child Labor Laws.
10. Any worksite found to be in violation of the Child Labor Laws, the regulations, or conditions of this agreement are subject to termination of this agreement by the Lexington-Fayette Urban County Government Department of Social Services.
11. This worksite assures that no sectarian activities will be associated with the program.
12. The participating youth are considered employees of LFUCG and coverage is provided under LFUCG's insurance policy.
13. Transportation of the youth is prohibited, due to liability exposures.
14. All worksite supervisors will receive a copy of this agreement.

As an authorized representative of this worksite, I certify that I understand the terms and provisions set forth in the agreement and assure compliance. I understand that a signed copy of this document will be mailed to me. This agreement will take effect on June 8, 2020 and terminate no later than July 17, 2020.

Worksite Authorized Representative

Date

Name of Organization/Business

LFUCG-Partners for Youth Foundation, Inc. Briana Persley, Executive Director

Date

Please direct any questions you have to:



Briana Persley
Executive Director
Phone: (859) 280-8003
Email: youthwork@lexingtonky.gov

Thank you for supporting the Summer Youth Job Training Program!

